

EXECUTIVE FORWARD PLAN FEBRUARY 2014

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development and Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the following public inspection points:

Council Offices: Guildhall (Bath); Hollies (Midsomer Norton); Riverside (Keynsham)

Libraries: Bath Central Library; Midsomer Norton Library.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of the Council's budget (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
RVW	Cabinet Response to Policy Development and Scrutiny Panel Review Recommendations

Senior Management Team

JF	Jo Farrar – Chief Executive, Bath and NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

**Executive Forward Plan
February 2014**

Bath and North East Somerset Council
Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
CABINET MEETING - 12 FEBRUARY 2014, 6:30PM					
E2593 Re-structuring of the Early Years, Children's Centre and Early Help (0 - 11 years) Services 2014 - 2016 <i>Cabinet will consider issue following extensive consultation</i>	Cabinet	Councillor Dine Romero	Sara Willis Deborah Forward 01225 395023 01225 395305	Ashley Ayre	6 August 2013 KEY
E2558 Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2013 to December 2013 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2013/14 to the end of December 2013. The report also includes a number of budget transfer requests for both revenue and capital.</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Monitoring Commentary Council's Budget Management Scheme	4 April 2013
E2559 Treasury Management Monitoring Report to 31st December 2013 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2013/14 for the first 9 months of 2013/14</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance Against Prudential Indicators Treasury Management Strategy & Annual Investment Plan 2013/14	4 April 2013

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2560 Treasury Management Strategy Statement & Annual Investment Strategy 2014/15 <i>The Local Government Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy, setting out the Council's policies for managing its investments</i></p>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Treasury Management Strategy	Andrew Pate	4 April 2013 KEY
<p>E2592 Budget and Council Tax 2014/15 and Financial Plan 2014/15 - 2015/16 <i>To agree and set the Council's medium term planning approach and recommend the 2014/15 Council Tax and Budget to Council.</i></p>	Cabinet	Councillor David Bellotti	Tim Richens Gary Adams 01225 477468 01225 477107	Appx 1 Budget Aims & Ambitions Appx 2 The Budget & Council Tax Proposal of the Cabinet 2014/15 Appx 3 Medium Term Service & Resource Planning Assumptions Appx 4 Monitoring Officer Advice	Andrew Pate	9 September 2013 KEY,PBF
<p>E2607 Advice and Information Strategy 2014-17 <i>The draft Strategy 2014/17 was consulted on with members of the public, a wide range of agencies and service providers and was discussed at the Wellbeing PDS Panel in January. Cabinet will be asked to agree to implement the Strategy</i></p>	Cabinet	Councillor Simon Allen	Ann Robins 01225396288		Ashley Ayre	29 November 2013 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2617 Voluntary sector funding applications for community transport 2014/5 <i>To consider applications from voluntary sector bodies for funding to continue the provision of community transport services in 2014/5</i>	Cabinet	Councillor Caroline Roberts	Andy Strong 01225 394201	Appx 1 Criteria for funding community transport schemes Appx 2 Funding applications for community transport schemes 2014/5	Louise Fradd	19 December 2013
E2619 Policy and Delegations for the Scrap Metal Dealers Act 2013 <i>The Scrap Metal Dealers Act introduces a new licensing scheme. This report recommends that the function is delegated to the Divisional Director (Environmental Services), and the Council's Licensing Sub-Committee.</i>	Cabinet	Councillor David Dixon	Alan Bartlett 01225 477536	Appx 1 Scrap Metal Dealers Licensing Policy Scrap Metal Dealers Act 2013	Louise Fradd	8 January 2014 KEY
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN FEBRUARY 2014						
E2609 20mph Speed Limits - Abbey/ Kingsmead (Area 9) TROs <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Abbey/ Kingsmead area (Area 9) following statutory consultation</i>	Cllr Caroline Roberts		Simon Thomas 01225 394260		Louise Fradd	20 November 2013 TRO

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2589 Paulton Traffic Management Measures TRO <i>In order to improve road safety in the vicinity of Paulton Junior & Infant Schools waiting restrictions, a prohibition of vehicles at limited times and a raised flat top road hump are proposed on the surrounding roads</i></p>	<p>Cllr Caroline Roberts</p>		<p>Tasos Papaloucas 01225 394048</p>		<p>Louise Fradd</p>	<p>8 August 2013 TRO</p>
<p>E2610 20mph speed limits - Area 8, Walcot/Lansdown/Lambridge TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Walcot/Lansdown (part) / Lambridge (part) wards (Area 8) following statutory consultation</i></p>	<p>Cllr Caroline Roberts, Cllr Paul Crossley</p>		<p>Trevor Johnson 01225 394216</p>	<p>Appx 1 Plan E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>21 November 2013 TRO</p>
<p>E2612 World Heritage Site Attributes <i>UNESCO encourages identification of 'attributes' of WHS Outstanding Universal Values. These expand on the OUVs and have been developed in co-operation with English Heritage and the World Heritage Site Steering Group.</i></p>	<p>Cllr Tim Ball</p>		<p>Simon De Beer, Tony Crouch 01225 477616, 01225 477584</p>	<p>Appx 1 World Heritage Site Attributes</p>	<p>Louise Fradd</p>	<p>11 December 2013</p>

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2615 Wellsway A367 Bus Lane TRO <i>Creation of a bus lane across the junction of Midford Road to improve public transport services</i>	Cllr Caroline Roberts		Greg Willett 01225 394207	Appx 1 TRO Location Plan Appx 2 General Arrangement Drawing Appx 3 Statement of Reasons Appx 4 Schedule	Louise Fradd	16 December 2013 TRO
E2618 Toucan Crossing - A36 Lower Bristol Road TRO <i>In order to improve pedestrian facilities and to link the Bristol-Bath cycle network with the Two Tunnels route a Toucan Crossing is proposed in place of the existing Pelican Crossing on the A36 Lower Bristol Rd near its junction with Fieldings Rd</i>	Cllr Caroline Roberts		Tasos Papaloucas 01225 394048		Louise Fradd	20 December 2013 TRO
E2605 Zebra Crossing - North Road, Combe Down, Bath TRO <i>Whether to install a zebra crossing just east of the junction of North Road and Ralph Allen Drive</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Informal Consultation Appx 3 Formal Consultation Appx 4 Equality Impact Assessment	Louise Fradd	6 November 2013 TRO
E2611 Radstock Town Centre Renovation scheme <i>Whether to install various changes and additions to the restrictions and limits around the centre of Radstock as part of the redevelopment works</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Radstock Regeneration TRO Appx 2 Equality Impact Assessment Appx 3 Informal Consultation Breakdown Appx 4 Formal Consultation Breakdown	Louise Fradd	22 November 2013 TRO

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2623 Housing Services Charging Policy <i>This policy sets out the housing functions that are subject to charge. It explains how charges will be calculated and recovered.</i>	Cllr Tim Ball		Graham Sabourn 01225 477949	Appx 1 Housing Services Charging Policy	Louise Fradd	15 January 2014 KEY
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MARCH 2014						
E2614 Silver Street Toucan Crossing, Midsomer Norton TRO <i>Creation of a toucan crossing and implementation of no waiting / no loading restrictions to improve road safety and accessibility</i>	Cllr Caroline Roberts		Greg Willett 01225 394207	Appx 1 TRO Location Plan Appx 2 Schedule Appx 3 Statement of Reasons	Louise Fradd	16 December 2013 TRO
E2608 Parking Restrictions - Weston Park East, Bath TRO <i>Whether to install a variety of parking restrictions along the length of Weston Park East, as part of the redevelopment of the Cranwell House building, Royal High School</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Equality Impact Assessment Appx 3 Informal Consultation Breakdown Appx 4 Formal Consultation Breakdown	Louise Fradd	20 November 2013 TRO
E2622 Queen Square Cycle Link TRO <i>Whether to remove one parking space and replace it with a No Waiting At Any Time parking restriction as part of cycle path link from Queen Square to Queen's Parade, Bath</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Equality Impact Assessment / Equality Analysis Appx 3 Informal Consultation Appx 4 Formal Consultation	Louise Fradd	15 January 2014 TRO

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
CABINET RESPONSES TO PDS PANEL RECOMMENDATIONS ANTICIPATED IN FEBRUARY 2014					
<i>The Chair of the Panel will make the Panel's recommendations available and Cabinet will then be asked to make its response within 2 months. Following this process, Cabinet might ask for reports to be submitted to future Cabinet meetings so that action can be taken.</i>					
Urban Gulls <i>Cabinet is asked to respond by 14th February if at all possible.</i>	Cllr Ben Stevens, Cllr David Dixon		Cathryn Humphries, Liz Richardson 01225 477645 01225 396053	Louise Fradd	26 September 2013
E2566 Policy Development and Scrutiny recommendations - Alcohol Harm Reduction Strategy <i>Cabinet has been asked to respond before 14th February.</i>	Cllr David Dixon, Cllr Dine Romero, Cllr Simon Allen		Emma Bagley, Councillor Vic Pritchard 01225 396410,	E2566 Alcohol Scrutiny Inquiry Day Report Recommendations Response Table - Alcohol Equality Impact Assessment - Alcohol SID	Ashley Ayre 3 May 2013 RVW
CABINET MEETING - 09 APRIL 2014, 6:30PM					
E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO <i>Change of layout in Terrace Walk and surrounding streets to cater for tourist coach relocation from Orange Grove to Terrace Walk, on an experimental basis to understand how it will operate. Decision will only be required if there are objections to the Scheme.</i>	Cabinet	Councillor Caroline Roberts	Simon Thomas 01225 394260	High St, Bath - Public Realm & Highway Improvement Scheme, TRO single member decision report	Louise Fradd 16 January 2013 TRO

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2598 Review of the Council's Street Trading Policy and Conditions <i>Proposed revised policy and conditions for street trading following the introduction of new legislation and implementation of other Council policies</i></p>	Cabinet	Councillor David Dixon	Andrew Jones, Alan Bartlett 01225 477557 01225 477536	Appx 1 Responses to Consultation and Officer Comments; Appx 2 Proposed Policy and Conditions Local Government (Miscellaneous Provisions) Act 1982; Provision of Services Regulations 2009	Louise Fradd	10 October 2013 KEY
<p>E2435 Housing Delivery Update <i>An update to Cabinet on the Councils response to the prioritisation of housing delivery</i></p>	Cabinet	Councillor Tim Ball	John Cox, John Wilkinson 01225 396593	Core Strategy, SHLAA	Louise Fradd	16 January 2013 KEY
<p>E2620 Mendip Hills Area of Outstanding Beauty Management Plan 2014 - 2018 The Mendip Hills Partnership has reviewed the Management Plan for the Mendip Hills Area Of Outstanding Natural Beauty and referred the final document to the Council for adoption</p>	Cabinet	Councillor Tim Ball	Sue Murtagh 01225 477618	Appx 1 Mendip Hills AONB Management Plan 2014-19 (November 2013)	Louise Fradd	9 January 2014
<p>E2621 Cotswolds Area of Outstanding Beauty Management Plan 2013 - 2018 <i>The Cotswolds Conservation Board has reviewed the Management Plan for the Cotswolds Area Of Outstanding Natural Beauty and referred the final document to the Council for endorsement</i></p>	Cabinet	Councillor Tim Ball	Sue Murtagh 01225 477618	Appx 1 Cotswolds AONB Management Plan 2013 - 2018	Louise Fradd	9 January 2014

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2508 Leisure Strategy <i>The Council requires a Leisure Strategy to determine its investment and service delivery options for the next 25 years. This report is designed to clarify options available and provides recommendations to build the future leisure platform.</i></p>	<p>Cabinet</p>	<p>Councillor David Dixon</p>	<p>Marc Higgins 01225 396423</p>	<p>Appx 1 Joint Health and Well-Being Strategy Appx 2 Joint Strategic Needs Assessment Appx 3 Physical Activity Needs Assessment Appx 4 Get Active Strategy Appx 5 Built Facilities Strategy</p>	<p>Louise Fradd</p>	<p>16 January 2013 KEY</p>

The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk